

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
SPECIAL MEETING
Minutes of February 26, 2013**

- I. ROLL CALL.** Chair Kevin T. Beal, Village Trustees Colin T. Bright, Dennis Donahue, Stephen Fitzhugh (absent), and K. David Maxwell. Also present were Village Manager Jay Marcotte and Police Chief Chris Outten.

Chair Beal called the meeting to order at 6:30 p.m.

- II. PUBLIC PARTICIPATION:** None.

- III. EXECUTIVE SESSION.** Motion by Trustee Bright, seconded by Trustee Donahue, to go into executive session, in accordance with 1 VSA 313 (a)(1), in order to discuss a legal matter with Manager Marcotte and Police Chief Outten present. **Motion passed 4-0-0.**

The Board went into executive session at 6:31 p.m.

Motion by Trustee Donahue, seconded by Trustee Bright, to come out of executive session. **Motion passed 4-0-0.**

The Board came out of executive session at 6:51 p.m.

Motion by Trustee Maxwell, seconded by Trustee Donahue, to follow Police Chief Outten's recommendation by approving and signing the letters that will be sent by certified mail to the owners of the habitually wandering canines on King Street. **Motion passed 4-0-0.**

- IV. PUBLIC PARTICIPATION: Non-agenda items.** There was none.

- V. ADJOURNMENT.** Motion by Trustee Bright, seconded by Trustee Maxwell, to adjourn. **Motion passed 4-0-0.**

The Board adjourned at 6:53 p.m.

Respectfully submitted,

Jason Marcotte

Jason Marcotte, Acting Clerk

These minutes are subject to approval at the next regular meeting.